

Basic Rubric

Criteria	Advanced	Proficient	Basic
Recording Article in Microsoft Word	Contains detailed information on the topic. Charts and graphs contain statistics that support the conclusions of the article. Information is complete and on target.	Contains adequate information on the topic. Charts and graphs contain statistics that are relevant. Information is mostly complete and makes sense.	Contains some information on the topic. Charts and graphs contain information but not necessarily relevant. Information is incomplete and missing key points.
Charts and Graphs in Microsoft Excel	Charts and graphs are well-designed to illustrate key statistics.	Charts and graphs are adequate to illustrate key statistics. Statistics tell adequate story.	Charts and graphs either not well-designed or contain statistics and information not relevant to the topic.
PowerPoint Presentation	Presentation well-designed to tell a complete story, with important information and key points. Citations are complete and included.	Presentation is adequately designed and contains most information and key points. Citations are adequate to show sources.	Presentation is not adequate to tell complete story. Information and key points are missing. Presentation is not well-designed and citations are not adequate.
Overall Project Performance	Project is complete in all aspects. Research is evident. Statistics tell important story. Presentation well organized. All team members fully participated.	Project is mostly complete. Research was adequate. Statistics were mostly relevant. Presentation was adequate. Team members mostly participated.	Project incomplete. Research not very evident. Presentation was sloppy and incomplete. Team members did not participate or cooperate well.